

AIHA Hawaii Local Section
Executive Committee Meeting
October 24, 2006

Present	Name	Position
X	Shelley Wheeling-Park	Past President
X	Jim Peck	President
	[Vacant]	President-Elect
X	Jennifer Shishido	Secretary
X	Chris Gongora	Treasurer
X	Tom Goob	Director
X	Jim Newberry	Director/Communications
	Hans Nielsen	Director
	Tom Goob	CIH Review Course Coordinator
	Jas Singh	Ambassador to Southeast Asia

CALL TO ORDER: The meeting was called to order at 12:15 p.m. by President Jim Peck at Diagnostic Laboratory Services at Dole Cannery. A quorum was present to conduct business.

I. MINUTES:

August 29, 2006 minutes were approved as revised and distributed on October 4.

II. REPORTS:

1. Treasurer's Report, C. Gongora: Deferred; Budget needs to be done.
2. Membership, J. Shishido:
 - a. No new applications. Membership stands at 94 members.
 - b. Raised issue of why members are not joining national AIHA, or dropping their membership. Discussion on what we can do to encourage people to join national, as well as what national can do to help local sections get officers. Based on discussion, J. Shishido will capture discussion as white paper and circulate to rest of committee for further ideas and future action.
3. 2007 Executive Committee Nominations, S Wheeling-Park:
 - a. So far have the following:

President	Nira Cooray
President-Elect	Gordon Yamamoto
Treasurer	Ray Benzing
Secretary (for one year only)	Jennifer Shishido
Director	Joan Atamian (Newberry to call)
	Gladys Kawamoto (J Shishido to call)
	Andrew Cruz (J Shishido to call)

[10/25/06: Gladys Kawamoto and Andrew Cruz have declined]

- b. Nira Cooray, Gordon Yamamoto and Ray Benzing have agreed to serve. Jennifer Shishido is willing to stay one more year as secretary since was unable to get anyone for position to help out the mostly new team during transition. Suggestion was made to have “orientation” for new Executive committee – either by having them come to December meeting, or for prior team to attend the first meeting in January.
 - c. If Joan Atamian, Gladys Kawamoto, or Andrew Cruz decline, then Tom Goob is willing to serve the unexpired term of Banasha Sadeghi (through December, 2007)
4. HIOSH Advisory Committee (HAC), T. Goob:
- a. Did not attend last meeting on August 17.
5. CIH Review Course, T. Goob:
- a. Overall, CIH Review Course was a success – number of attendees, course evaluation and financial.
 - 1) 19 Students
 - 2) Evaluation were Good to Excellent
 - 3) AIHA-Hawai'i yielded approximately \$4,600 after costs.
 - b. T. Goob submitted draft financial statements for Review Course, Course Evaluation Summary, and List of Attendees.
 - c. For 2007, Jim Peck indicated he was willing to Chair the CIH Review Course; Tom Goob willing to assist. Motion made, seconded, and approved to have a 2007 CIH Review Course.

III. GENERAL MEMBERSHIP MEETINGS:

- 1. Waihe'e Tunnel Tour of October 12: J. Peck:
 - a. Great success. Everyone had fun despite getting wet.
- 2. Gordon Biersch Installation Event, J. Peck:
 - a. Gordon Biersch - looking at Jan 12 or Jan 19. GB representative thought they might be full on Jan 12. Agreed to book Friday, January 19, 2007.
 - b. GB cost to be approximately the same as last year.
 - c. Discussion on what we charge, menu to be postponed to next meeting.

IV. OLD BUSINESS:

- 1. AIHA-HI Vision/Mission/Goals, T. Goob:
Deferred to next meeting.
- 2. Electrical OSHA & NFPA 70E PDC, March 2007, J Peck:
 - a. J. Peck found out that the attendance for the NFPA 70E session at the October 2006 NFPA Electrical course was very poor. Apparently was not very well advertised. So he thinks there is still a need. In addition, NFPA charged something like \$385 for the one day. We would be charging around \$200.

- b. J. Peck to check with NFPA if they will be putting on another session. If not, we will proceed with Paul Zoubek for March, 2007.
- 3. EHS Professional Ethics Workshop, J. Shishido/J. Peck:
 - a. February 16, 2007 was selected, to be held at Hale Ikena, Joint meeting with ASSE
 - b. Dave Roskelley, Chair of AIHA Ethics Committee will be there.
 - c. To discuss rest at next meeting.
- 4. Consultant Listing, J. Shishido
 - a. J. Shishido reported on need for consultant listing.
 - b. Passed out sample wording, AIHA wording on disclaimer.
 - c. All agreed to have a consultants listing.
- 5. Certificate of Attendance, J. Shishido
 - a. J. Shishido passed around sample of "Certificate of Attendance" that apparently some Teleweb attendees had requested, along with copies of e-mail discussions about the policy of issuing certificates, how much we would charge, etc.
 - b. She was not able to send out to attendees at the "Third Party Liability in Construction Safety & Health" TeleWeb as she did not have the attendance list, and did not know who had it.
 - c. Further discussion tabled to next meeting

V. NEW BUSINESS:

None

VI. NEXT MEETING DATE:

Monday, November 27, 2006 at 12 noon at DLS.

Meeting Adjourned 2:24 p.m.