

AIHA Hawaii Local Section Executive Committee Meeting

Minutes

Thursday, November 3, 2005
Shelley's Office at 531 Ohohia Street

Attendance:

Past President – Tom Goob
President – Shelley Wheeling-Park
President-Elect – Jim Peck
Treasurer – Chris Gongora
Director – Jas Singh
Communication Officer – Jim Newberry
Hawaii Federal S&H Council Rep – Danny Tolentino

Item	Discussion	Action
Call to Order	Quorum established and meeting called to order at 11:40 am	Informational.
Minutes	Approved 09-21-05 minutes as circulated.	Approved.
Treasurer Report	C. Gongora provided a verbal report for September and October. <ul style="list-style-type: none"> Estimated checking \$6,500 Estimated savings \$3,000 	C. Gongora submit written treasurer report of Sept. and Oct. at next meeting.
Membership Report	New members were approved by the Executive Committee: <ul style="list-style-type: none"> Jaye Gray, Kaiser Permanente. J. Shishido to assign level of membership. Membership is good for November – December 2005 and 2006. <p>No new national AIHA members.</p>	J. Shishido to assign level of membership to Jaye Gray.
Alliance Report	D. Tolentino reported next meeting tentatively scheduled for 12-9-05 at Chaminade to vote new members of the Alliance.	Reported accepted.
HI Federal S&H Council Report	D. Tolentino reported that the new board of the Hawaii Federal Safety & Health Alliance will take office as of January 1, 2006.	Report accepted.
HIOSH Advisory Report	T. Goob to submit report.	
CIH Review Course	T. Goob reported on the following: <ul style="list-style-type: none"> CIH Review Course Planning – clarified roles and expectations of individuals involved in the planning process (report attached) 2005 course financials – reviewed proposed and actual budget of 2005 CIH review course (report attached) 2006 Review course budget – approved the 2006 recommended budget of \$8,500. Still exploring feasibility of shuttle service and refreshments during the course. (report attached). Hotel– J. Peck will follow up with Outrigger Hotels to clarify contractual language and monetary commitments to secure hotel lodging for attendees of the course. 	Approved \$8,500 budget for 2006 CIH Review Course. J. Peck will follow up with Outrigger Hotels and Enterprise Car rental services.

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	<ul style="list-style-type: none"> Shuttle Service – J. Peck follow up with Enterprise to determine how much it would cost to rent a van for a few hours each day. 	
Teleweb: 11/3/05 ANSI Z10	Will not sponsor this teleweb.	Informational.
Teleweb: 11/16/05 Meth Lab	<p>Hawaii Local Section will sponsor this teleweb.</p> <ul style="list-style-type: none"> Location: Sheraton Waikiki. J. Peck is taking care of refreshments and sign-in. C. Gongora will follow-up on printing of materials. 	C. Gongora will follow-up on printing of materials.
Hector Escarcega – Training non- English Speaking (Hispanic) workers 10/25/05	Course canceled.	Informational.
Updated Bylaws	S. Wheeling-Park reported that revised bylaws have been approved by National AIHA and the Hawaii Local Section as of 9-30-05. Bylaws were approved by the Hawaii Local Section: 44 “yes” votes and 2 “no” votes.	Informational.
Elections	<p>The following 2006 Executive Committee nominees were approved by the Executive Committee:</p> <ul style="list-style-type: none"> Director - Loren Kahn – UH EHS Officer Director/Communications Officer – J. Newberry – Island Insurance President-Elect – Tony Barnard (T. Goob to clarify with Tony if National AIHA member and if he will volunteer) <p>The following non-voting positions were approved by the Executive Committee:</p> <ul style="list-style-type: none"> Ambassador to S.E. Asia – Jas Singh Hawaii Association of Occupational Health Nurse’s representative – Jaye Gray 	Approved nominees.
Annual Officer Installation Party	<p>Annual Officer Installation Party is scheduled for January 13, 2006 at Gordon Bierchs. The Executive Committee approved the following budget:</p> <ul style="list-style-type: none"> Charge members \$25. This will cover 2006 dues, food, tax and tip. Charge non-members \$25. This will cover cost of food, tax and tip. Drinks (alcoholic beverages etc.) are separate and the responsibility of the guests. <p>Selected the \$18.50 menu.</p>	J. Peck clarify if iced tea and soda will be included in the head count price.
Next Meeting	<p>Last meeting of the year is scheduled for: Monday, December 12, 2005 11:00 – 1:00 PM Shelley’s office at Ohohia street</p>	Mark calendar.
Adjournment	Meeting adjourned at 1:00 PM	Informational.