

AIHA Hawaii Local Section  
Executive Committee Meeting  
June 20, 2006

<b>Present</b>	<b>Name</b>	<b>Position</b>
X	Shelley Wheeling-Park	Past President
X	Jim Peck	President
	Tony Barnard	President-Elect
X	Jennifer Shishido	Secretary
	Chris Gongora	Treasurer
	Banafsheh Sadeghi	Director
X	Jim Newberry	Director/Communications
X	Loren Kaehn	Director
	Tom Goob	CIH Review Course Coordinator
	Bill Sode	HI Federal S&H Representative
	Jas Singh	Ambassador to Southeast Asia
	Hans Nielsen	Guest

I. **CALL TO ORDER:** The meeting was called to order at 6:10 p.m. by President Jim Peck at Chili's in Kahala Mall. A quorum was present to conduct business.

II. **MINUTES:**

May 31, 2006 minutes were approved as distributed.

III. **REPORTS:**

1. Treasurer's Report, C. Gongora: Deferred
2. Membership, J. Shishido:
  - a. 92 members as of 6/19/06.
  - b. All are current with dues with exception of 3 members who indicated they still wanted to be members and would be sending in checks asap.
  - c. Two new membership applications: Apolla Benito of Tripler and Marie Aldover of Kaiser Permanente. Both approved as new members. .
3. Update on Tony Barnard, J Peck:
  - a. No new information.
  - b. Approved to spend up to \$20 for fruit basket or similar to aid in his speedy recovery.
4. HIOSH Advisory Committee (HAC), J. Newberry:
  - a. There is a training committee that is working on quite a bit of training.
  - b. Next meeting to be August 17, 2006.
5. Hawai'i Federal Safety & Health Council, B. Sadeghi: Defer

6. CIH Review Course, J. Peck:
  - a. Pocket-sized cards should be distributed by all. Tom will get them to Chris to distribute at next event.
  - b. Classroom secured at UH, should be no problem since course is between school sessions. Hans Nielsen will be contact person.
  - c. Discussion about sponsorship logos. Loren to check with Roy on whether, if not John A. Burns School of Medicine's logo, that the UH or the Environmental Health and Safety Office's logo be used. If ok, Jim Newberry will add to website as a sponsor.
  - d. AIHA Booth at PacRim – Thank you to Loren for manning the booth.
  - e. Monday night reception (August 14, 2006) – deposit was submitted to reserve the pool area. Discussion on having to cut down on entertainment and food if insufficient attendees. All agreed that music was nice but not necessary.
  - f. Need to get more specific information on what is needed from Tom Goob. Should be present at next meeting to finalize.

#### IV. GENERAL MEMBERSHIP MEETINGS:

1. Waihee Tunnel Tour: J. Peck:
  - a. Jim had previously e-mailed information on available dates for the tour.
  - b. All agreed that we should wait until the Board of Water Supply (BWS) person, Walter Medina, returns from vacation. Selected October 12, Thursday, from 11 a.m. to 1 p.m. as the preferred date and time. Jim to get back to BWS to reserve date and time.
  - c. Will make decision/arrangements regarding lunch/snacks closer in time to the event.
2. June 28 Hawai'i Bird Flu Pandemic meeting, J. Shishido:
  - a. 117 registered for event.
  - b. Will call Melissa Frank of Hale Ikena tomorrow (was off today) to report head count minimum of 90 and to set table for about 110.
  - c. Jim Newberry to bring projector, Jennie to bring laptop, Banasha to bring leis (total of 3), Shelly took care of handouts, Hale Ikena will provide lapel microphone for additional \$25.
  - d. Dr. Park will provide bio for Jim to introduce speaker.
  - e. Jennie passed out agenda for 6/28/06 – which was sent to Dr. Park, Barbara Germann of Marriott and Gary King of 3M.
3. July 11, TeleWeb on Third Party Liability, L. Kaehn:
  - a. So far, 18 people are registered, 10 are non-members. Max is 31 in room.
  - b. Loren checked on refreshments, possible for Sodexho to provide. He will check if we are required to go with Sodexho or can we bring in our own food. (Note: he checked on 6/21/06 and Sodexho can provide coffee, orange juice and pastry for \$95 – we can bring in food but must provide our own paper goods. Decision made to contract with Sodexho as it was very economical.)

- c. We should get more to register since Joanna Clark of ASSE just sent out the notice to their members today.

## V. OLD BUSINESS:

1. AIHA HI Consultants Listing on Web page, J. Newberry/J Shishido:
  - a. Discussion about whether there is an interest for a Consultant's listing.
  - b. Jennie reported that she has had inquiries.
  - c. Jennie to send out notice to members asking if they want to be listed – postings will be limited in size, must link to their own website or have contact information and there will be a deadline for them to submit the information for posting. In addition, they will be notified that they would be expected to adhere to the AIHA Code of Ethics.
2. Electrical OSHA & NFPA 70E PDC:, J Peck:
  - a. Decision was made last meeting to defer due to the need to market the event better and get ASSE or other organizations to share the risk.
  - b. In absence of Tony Barnard, J. Peck to contact Mr. Zoubek regarding our decision to defer to next year.
3. EHS Professional Ethics Workshop, J. Shishido/J. Peck:
  - a. Jennie contacted David Roskelley, chair of the AIHA Ethics Committee and he will be here on vacation in February, 2007 – so should select a date as soon as possible. Will also contact Lynne O'Donnell of ABIH.
  - b. However, this is an important issue for the safety professionals as well. ASSE needs to be approached to partner with us on this one. J. Peck to speak with Joanna Clark about helping to sponsor this event, e.g. help get speakers, promote, decide on details, share in the profits, if any, and or the losses.

## VI. NEW BUSINESS:

1. Successor to Director Loren Kaehn, J Peck:
  - a. Loren Kaehn to leave to attend graduate school in fall. (Congratulations and Best Wishes!)
  - b. Proposal that Hans Nielsen, also from UH EHSO, be his replacement. Moved, seconded, and approved to have Hans Nielsen serve the remainder of the term of Loren Kaehn, which expires on December 31, 2008.
2. TeleWeb September 27 on Global Harmonization of Respirator Standards, J Peck:
  - a. While this is a very interesting topic and AIHA-Hawai'i leadership should have some awareness of what is happening in this area, the committee is uncertain whether we should spend the money on this Teleweb. It is believed that there will not be much interest among the membership.
  - b. Decision made to defer this decision until we can review our current budget and expenditure status.

3. AIHA-Hawai'i Vision/Mission/Goals, J. Peck:
  - a. Tom Goob believes that while the organization has goals and objectives, that a mission statement and vision is also needed.
  - b. By-Laws state our purpose and the Hawai'i Local Section would have the same mission and vision as the national.
  - c. More discussion pending availability of Tom to clarify what was needed.
4. October 27, 2006 Infection Control Conference,
  - a. Information about this conference is posted on our website.

**VII. NEXT MEETING DATE:**

Second or third week of July, perhaps at DLS during lunch time so that Tom Goob can be available to update us on status of CIH Review Course and other issues, e.g. Vision/Mission and Infection Control Conference.

Meeting Adjourned at 7:45 p.m.