

AIHA Hawaii Local Section  
Executive Committee Meeting  
January 25, 2006

<b>Present</b>	<b>Name</b>	<b>Position</b>
	Shelley Wheeling-Park	Past President
X	Jim Peck	President
X	Tony Barnard	President-Elect
X	Jennifer Shishido	Secretary
X	Chris Gongora	Treasurer
X	Banafsheh Sadeghi	Director
	Jim Newberry	Director/Communications
X	Loren Kaehn	Director
X	Tom Goob	CIH Review Course Coordinator
	Jas Singh	Ambassador to Southeast Asia
	Danny Tolentino	HI Federal S&H Representative
	Jaye Gray	HI Assn of OH Nurses

- I. **CALL TO ORDER:** The meeting was called to order at 12:35 p.m. by President Jim Peck at DLS at Dole Cannery in Honolulu, Hawaii. A quorum was present to conduct business.
- II. **MINUTES:**  
December 12, 2005 meeting minutes were approved as distributed.
- III. **REPORTS:**
1. Treasurer's Report, C. Gongora:
    - a. Statement balance for December 31 2005 in checking account:  
\$ 6,403.43
    - b. Savings balance for same period: \$ 3,028.64
    - c. Written reports for September through November approved. (see attached)
    - d. Suggestion was made to invest savings in greater interest bearing account, e.g. Certificate of Deposits
  2. Membership, J. Shishido:
    - a. 93 members as of 1/24/06.
    - b. Received 3 applications, all approved as full members: David Bradbury of Clayton, Zonia Hill of Nan, Inc., and Kenan Sonoda of Healy Tibbets Builders.
    - c. Total membership now stands at 96.
    - d. Dues notice went out, dues due on 1/31/06, second notice to be mailed out to those still outstanding in February.

3. Hawai'i-OSHA Alliance,
  - a. Meeting was held on January 19, but no one attended due to short notice and schedule conflicts.
  - b. Jim Peck gave brief summary of OSHA Alliance for new committee members.
4. HIOSH Advisory Committee, T. Goob:
  - a. Meeting held November 17, 2005
  - b. Director Nelson Befitel gave annual report of accomplishments and announced a possible re-structuring of committee.
  - c. Received letter asking him to submit application and references.
5. CIH Review Course, T. Goob:
  - a. Website is up.
  - b. Need to confirm that contract for UH Conference Center was mailed.
  - c. Promotion campaign in full swing.
6. Hawai'i Federal Safety & Health Council, B. Sadeghi for D. Tolentino:
  - a. Banafsheh to be new representative to Council from AIHA
  - b. Reported that Council is proposing to co-sponsor ASSE CSP Review B. Sadeghi asked the council if they would also sponsor tuition for 5 federal employees to attend the CIH Review course. B. Sadeghi to provide update at next meeting or when the FSHC budget requests are voted on.
7. Hawai'i Association of Occupational Health Nurses, J. Gray  
deferred

#### IV. GENERAL MEMBERSHIP MEETINGS:

1. New Officer Installation Pary, 01-13-06, J. Peck/J. Shishido:
  - a. New Officers were installed as follows:

President	James Peck
President-Elect	Anthony Barnard
Treasurer	Chris Gongora
Secretary	Jennifer Shishido
Past President	Shelley Wheeling-Park
Director	Banafsheh Sadeghi
Director	Jim Newberry
Director	Loren Kaehn
  - a. Attendance was 35 total. There were 3 no-shows, but 3 others who showed up.
  - b. Total receipts was \$855.
  - c. Event was a great success. Everyone attending had fun and enjoyed the networking. Only negative was huge traffic mess on that Friday, exacerbated by rain.

- d. Recommendation to continue next year.

V. **NEW BUSINESS:**

1. 2006 AIHA HI Goals & Objectives, Jim Peck:
  - a. Discussion on what they should be using 2005 goals as template.
  - b. Membership: Anticipate some increase but not as much as last year. Agreed on 10%.
  - c. CIH Review Course in August
  - d. Telewebs: While AIHA said they will have 9, our goal should be to be selective as cannot afford all 9 nor will there be the same interest. Perhaps 4 at the most, minimum of 2. Will encourage AIHA to plan more in advance to allow more local section planning for logistics etc.
2. TeleWebs:
  - a. See discussion above in Goals and Objectives.
  - b. March 3 Teleweb is a definite go, pending site availability. Chris to check on availability of DLS, Jim/Loren to check on HCC, others to check on whatever other sources. Need more reliable location or at least several options, so as not to take advantage of DLS, Sheraton, etc.
  - c. Tony to bring up need for more advance planning at Leadership Workshop in March.
3. State Legislation 2006, J. Shishido:
  - a. J. Shishido encouraged more active involvement at Legislature. Need to establish AIHA as a player in the world of environmental and occupational health. (parallel national priorities – although on a much more limited scale)
  - b. Vehicles (bills) of interest to include environmental, workers' compensation, and return-to-work issues.
  - c. J. Shishido to send out informational materials to Board, possibly draft testimony, get AIHA approval, etc.
4. Electrical OSH & NFPA 70E PDC, J. Peck/J. Newberry  
Deferred
5. Visioneers “Health and Safety Leadership”, J Peck/J. Newberry  
Deferred
6. Current Membership to National, J. Peck/J. Shishido
  - a. We are required to submit membership information to national AIHA. J. Shishido sends when requested, but only includes name and e-mail contact information.

- b. However, need to send new officer/directors information to AIHA as soon as possible. J. Shishido to do this using form in Local Section Handbook (on AIHA website)
- 7. Tour of UH Med School Level 3 Biosafety Lab, L. Kaehn  
Tour not possible. Security is issue.
- 8. Tentative 2006 Events Calendar, A. Barnard
  - a. See attached.
  - b. Cinco de Mayo last year was great success. Looking to schedule, but may not be possible with Gov PacRim, AIHCE, etc.
  - c. B. Sadeghi suggested joint meetings with the Hawai'i Society of Healthcare Engineers (HSHE). They meet on the 4<sup>th</sup> Thursdays of the even months (Feb 23, Apr 27, June 22, Aug 24 and Oct 26, usually between 11:30 and 1 p.m.
  - d. Should also ask membership for ideas on presentation, tours, etc.
- 9. 2006 AIHA Leadership Workshop, A. Barnard/J.Peck
  - a. Tony Barnard to attend as President-elect.
  - b. March 3-5 in Virginia
  - c. Bring up issues re Telewebs, etc.
- 10. AIHCE Gathering, J Peck  
Deferred
- 11. Nanotechnology Conference, J. Shishido
  - a. Conference is September 20-22, 2006 at the Hawai'i Imin International Conference Center (East-West Center). Conference chair is Dr. M.N. Ghasemi-Nejhad.
  - b. Other sponsors include ASME, Hawai'i Nanotechnology Laboratory, and Oceanit.
  - c. Tracks do NOT appear to include safety issues.
  - d. Suggestion to notify AIHA and suggest that they invite members to submit a paper.
- 12. Checking Account Approved Signers, J Peck  
Discussion to update with new officers, i.e. Tony Barnard.
- 13. Next Meeting Date:
  - a. Preference is for lunchtime
  - b. Next meeting on Tuesday, February 21 at 11:30 a.m. At DLS. Thank you DLS.

Meeting Adjourned at 1:55 p.m.

**TREASURER'S REPORT  
SEPTEMBER 2005**

**CHECKING ACCOUNT:**

<b>DATE</b>	<b>DESCRIPTION</b>	<b>EXPENSES</b>	<b>INCOME</b>	<b>BALANCE</b>
8/31/05				\$ 7,387.44
9/6/05	PO Box Annual Fee	48.00		
9/14/05	Teleconference snacks	21.31		
9/14/05	Nanotechnology teleconference	235.00		
9/14/05	Income - teleconference		25.00	
9/15/05	Hurricane Katrina Donation	500.00		
9/30/05	Interest earned		0.17	
9/30/05	Total for Month	804.31	25.17	\$ 6,608.30

**SAVINGS ACCOUNT:**

4/26/05				\$ 3,028.64

**TREASURER'S REPORT  
OCTOBER 2005**

**CHECKING ACCOUNT:**

<b>DATE</b>	<b>DESCRIPTION</b>	<b>EXPENSES</b>	<b>INCOME</b>	<b>BALANCE</b>
9/30/05				\$ 6,608.30
10/31/05	Interest earned		0.18	
10/31/05	Total for Month	-	0.18	\$ 6,608.48

<b>SAVINGS ACCOUNT:</b>				
4/26/05				\$ 3,028.64



AIHA – Hawai'i Section  
**Preliminary 2006 Anticipated Schedule of Events**

January:	3 <sup>rd</sup> Annual Officers Installation Social on 1/13/06
February:	Technical Discussion TBD during week of 2/6/06
March:	3/3/06 Teleweb: Introduction to Chemical/Biological and Radiological/Nuclear Agents
April:	Teleweb or Technical Discussion TBD
May:	Cinco de Mayo Meeting again? Is a meeting with PacRim and AIHCE too much?
June:	TeleWeb or Technical Discussion TBD
July:	TeleWeb or Technical Discussion TBD
August:	TeleWeb or Technical Discussion TBD
September:	TeleWeb or Technical Discussion TBD
October:	TeleWeb or Technical Discussion TBD
November:	TeleWeb or Technical Discussion TBD
December:	TeleWeb or Technical Discussion TBD

Potential Technical Discussions:

- Occupational Health Nursing by Barbara Germann
- Protecting the Aging Workforce by Jennifer Shishido
- Current Legislation & Gov't Affairs by Aaron Tripler (AIHA Gov't Affairs Rep)
- Technical Topic, Donna Doganiero (Past President AIHA and our Section AIHA rep)
- NFPA 70 Discussion
- Other Suggestions?????