

AIHA Hawaii Local Section  
Executive Committee Meeting  
August 29, 2006

<b>Present</b>	<b>Name</b>	<b>Position</b>
X	Shelley Wheeling-Park	Past President
X	Jim Peck	President
X	Jennifer Shishido	Secretary
X	Chris Gongora	Treasurer
	[resigned]	Director
X	Jim Newberry	Director/Communications
	Hans Nielsen	Director
	Tom Goob	CIH Review Course Coordinator
	Jas Singh	Ambassador to Southeast Asia

**CALL TO ORDER:** The meeting was called to order at 6:07 p.m. by President Jim Peck at Chili's Kahala Mall. A quorum was present to conduct business.

**I. MINUTES:**

July 17, 2006 minutes were approved as distributed.

**II. REPORTS:**

1. Treasurer's Report, C. Gongora: Deferred ; Budget needs to be done.
2. Membership, J. Shishido:
  - a. One (1) new membership application – Ruth Amancio. Approved as new full member.
3. Successors, J Peck:
  - a. Have need to fill President –Elect and one (1) Director position since Banasha Sadeghi resigned due to her relocation to England.
  - b. Jim Peck has agreed to serve one more year as President, and Tom Goob is willing to serve the unexpired term of Banasha Sadeghi, which will be through December 2007. Terms of Jim Newberry and Hans Nielsen (serving for Loren Kaehn) do not expire until the end of December 2008.
  - c. Also need other officer positions – Treasurer and Secretary. Secretary sent current membership to board members last month. Board discussed who was to contact whom about volunteering to run for office - President-Elect, Secretary, and Treasurer. .
4. HIOSH Advisory Committee (HAC), J. Newberry:
  - a. HAC met on August 17, 2006.
  - b. Chuck Kelley to be next year's chair
  - c. Some members are proposing additional training.

5. CIH Review Course, T. Goob:
  - a. Overall, CIH Review Course was a success.
  - b. Suggestion made to have reception in middle of week. Monday was too early for people to get to know each other. Also possible that because of large numbers of local attendees, reception attendance was low.
  - c. Final report deferred until Tom can be present.

### III. GENERAL MEMBERSHIP MEETINGS:

1. NFPA70E, J Peck:
  - a. Jim Peck and Jennifer Shishido met with Joanna Clark of ASSE on July 27 to discuss putting on the NFPA70E course as a joint project. But first needed to find out if the course was already coming to Honolulu. Joanna had heard that Sam Dannaway as bringing in NFPA to do the course. Still unknown.
  - b. If the course is on, looking at Monday dates in March, 2007 – first preference was for March 19 as the 5<sup>th</sup> and 12<sup>th</sup> are too close after the February Ethics workshop (Feb 16, 2007)
2. Board of Water Supply (BWS) Waihe'e Tunnel Tour, J. Peck:
  - a. October 12, 2006.
  - b. Will work out details later.

### IV. OLD BUSINESS:

1. AIHA HI Consultants Listing on Web page, J. Newberry/J Shishido:
  - a. J Shishido to send reminders on what was discussed to Jim Newberry.
  - b. Decision postponed to September agenda.
  - c. There was some discussion about whether the Hawai'i section should be endorsing the services of those listed. Felt there was a liability issue. Others felt we should because that is what the listing implies, plus we would only list our own members.
  - d. Discussion that we should post the material that HIOSH used to have on their website about "How to Select an IH". J. Shishido to check with Terri Mizoguchi of HIOSH to see if they still have a copy of that article.
2. EHS Professional Ethics Workshop, J. Shishido/J. Peck:
  - a. Meeting with Neil Yamamoto of ASSE was set for September 7. J. Shishido said she could not attend. Purpose was to discuss what kind of speaker from ASSE to invite.
  - b. Workshop date is set for 2/16/07.

### V. NEW BUSINESS:

1. Additional Events for AIHA-Hawaii:
  - a. Concern was that we don't have enough Board members to take on additional events.

- b. Motion made, seconded, and approved that until the Hawai'i section of AIHA has a full complement of officers, that we not take on any additional events other than what we already have planned: BWS Waihe'e Tunnel Tour in October, 2006; Installation General Membership Meeting in January, 2007; Ethics Workshop in February, 2007; (possible) NFPA70E class in March, 2007; Science Fair judging and Airgas/Gaspro sponsorship of speaker in April, 2007.

2. AIHA-Hawai'i Vision/Mission/Goals, T. Goob:  
Deferred.

**VII. NEXT MEETING DATE:**  
To be determined.

Meeting Adjourned at around 7:20 p.m.